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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 22 November 1960

FROM : Chief, Management Training Faculty

SUBJECT: Cost of Senior Management Seminar

As you requested, I have prepared a breakdown of the costs of the SMS under the major headings, recurring and non-recurring costs. Some of the figures are estimates, the cost of assorted telephone calls [redacted] are not included, and there may well be some other items of expense lurking in the underbrush where I can't see them. However, I do not believe that the gross totals are off by more than about \$150.00 in either direction.



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Attachment

JOB NO. [redacted] BOX NO. [redacted] FLD NO. [redacted] DOC NO. 13 NO CHANGE  
IN CLASS [redacted] /DECLASS/ [redacted] /CLASS CHANGER NO. 1S 5 C RET. JUST 22  
NEXT REV DATE 09 REV DATE 09/60 REVIEWER [redacted] TYPE DCC 02  
NO. PGS 7 VALIDATION DATE [redacted] ORG COMP II OPI II ORG CLASS S  
REV CLASS C REV COORD. AUTH. HR 70-3

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